



Office of School and Community Partnerships
9201 University City Blvd., Charlotte, NC
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Agreement for Graduate Candidate (Resident or Graduate Teacher of Record)

Name: ID #: 800
Home Address:
Phone: UNC Charlotte Email:
School: System:
Principal/Director Email Address:
Content Area(s): Grade(s):
Yearlong Internship Semester: Student Teaching Semester:

UNC Charlotte recognizes that the terms of employment for Resident (RES), Graduate Teacher of Record (GTR), and Teach for America (TFA) candidates are determined by the school/ school system. The purpose of this agreement is to assure that both the terms of employment and the student teaching requirements can be met simultaneously. This description serves to highlight some of the requirements and conditions that must be considered by the principal or designee and the classroom teacher (candidate) prior to the beginning of student teaching. Graduate student teaching for RES, GTR, and TFA candidates must meet the requirements and conditions which include:

- a) Full-time placement for 16 weeks under the supervision of a faculty site coordinator.
b) Support from the building principal or designee to include:
a. Regular check-ins with the faculty site coordinator.
b. Supervision from a faculty site coordinator virtually or in person.
c. Completion of the midterm assessment in collaboration with the faculty site coordinator.
d. Immediate notification to the Office of School & Community Partnerships of concerns regarding the teacher/candidate's performance.
c) The opportunity for the classroom teacher/candidate to complete the standard requirements, including written lesson plans for all lessons taught, videotaping for edTPA completion, student teaching seminars, a reflective journal, and formal observations and conferences.
d) For candidates in a distance education setting only: Distance education for student teaching is defined as a candidate who is in a school/placement that is not within the 50 mile radius of UNC Charlotte.

All students in the graduate certificate program complete an internship in which they must demonstrate competencies required by the NC Department of Public Instruction and by their University program of study. Successful completion of the internship is one very important step in the process of being recommended for, and successfully acquiring a teaching license. Multiple observations by a faculty site coordinator are required during the internship. In the distance education program, this supervision is made possible by the use of certain technologies which allow the student and supervisor to exchange information at a distance. Observations are conducted via the use of a live web cam feed in a secure Internet meeting room, or through the use of video tapes or digital video files that are sent to the faculty site coordinator and later returned to the student. The video/broadcast will be seen by the faculty site coordinator or designee only. No permanent record of any media will be collected and kept by the faculty site coordinator. It will be the responsibility of the intern to secure permission to video from the parents of any student in their classroom who will be included. This permission will be secured prior to the taping or broadcast and will need to satisfy any school district policies regarding securing parent permission. Completion of this permission form indicates that the type of supervision described above is in accordance with school system policies. By signing the form, you are indicating that the intern has permission to record/broadcast examples of his/her teaching and share that media with the university supervisor.

The conditions of this agreement are valid only if the candidate remains employed during the yearlong internship/student teaching semesters in the school/district indicated. The district, school, and principal are under no obligation to provide a placement for student teaching candidates who separate prior to or during the terms indicated. This agreement is not a guarantee of employment.

We understand and agree that _____ will be able to complete the requirements and conditions noted above while employed.

Principal or District Office Contact Date
Graduate Student Teacher Date